

Beginning Spring 2005, Nursing and Dental Hygiene students will be limited to a print quota of **250 pages per semester**. Students who exhaust their 250 page quota may still use the computers in the Lab but are encouraged to utilize other computer facilities to print.

The print quota will be carried out by assigning each student individual Lab accounts and installing software which tracks printing using a cost-per-page model. Printing in the Lab will cost \$0.10 per page and each student account credited \$25.00 for printing at the start of each semester.

Duplexing: To promote the conservation of paper the Computer Lab printer has been equipped to allow printing on both sides of the paper. Printing on both sides of a single piece of paper will cost the same as a single page (i.e. \$0.10).

Policies:

- **Quotas shall not be increased for unanticipated events.** The quota level is projected to provide for events such as paper jams, printer errors, computer crashes, and network or power failures.
- **Each student shall be responsible for their own quota and the protection of their Lab account.** Quotas depleted by unauthorized use due to failure to logout will not be granted an increase.
- **Quotas shall not be increased by student supplied paper or payment.** Students are not allowed to use their own paper in the Computer Lab printers. The Computer Lab does not have the ability to accept payment in order to credit student printing quotas.
- **Quotas are non-transferable.**
- **Quotas do not carry over from semester to semester.** Quotas will be reset to \$25.00 at the start of each semester.
- **Exceptions.** Qualified exceptions may be granted for a specific class or group of students. Requests should be directed to the appropriate faculty member and/or the Computer Lab Manager. Each request will be evaluated on a case-by-case basis by the Computer Lab Manager and the relevant faculty member.